



Diabetes Feet Australia

# EXPRESSION OF INTEREST



## Diabetes Feet Australia is seeking expressions of interest to join the DFA Steering Committee

Diabetes Feet Australia (DFA) was established in 2015 with the vision to end avoidable amputations within a generation in Australia. Our primary objectives are to:



Optimise national diabetes-related foot disease evidence based clinical practice



Empower Australia to become a leading nation in diabetes-related foot disease management



Stimulate national diabetes-related foot disease research



Reduce Australia's diabetes-related amputation rate

DFA is led by a national steering committee comprised of a broad range of national experts from disciplines including medical, surgical, nursing, allied health and research. Members also bring a wealth of experience as representatives on international, national and state diabetes-related foot groups, including the 'International Working Group on the Diabetic Foot', the former national diabetes-related foot ulcer group 'Australian Diabetic Foot Network' and DFoot International.

The purpose of the Steering Committee is to play a leadership role in developing the strategic plan and priorities for DFA, and delivering projects and activities that align with the strategic plan. Members have a well-developed understanding and experience with diabetes-related foot disease in Australia and participate in making informed, valuable contributions to DFA's primary objectives.

DFA Steering Committee member objectives include:

- To promote and uphold Diabetes Feet Australia's aim, mission and vision statement
- Be available to attend and participate in quarterly meetings
- Actively participate in DFA working group/s and projects
- Employ professional and unbiased decision-making processes
- Play a leadership role in determining and delivering priorities from the strategic plan

DFA is now seeking a new steering committee member with significant DFD experience in:

**Allied Health – Podiatry**



# STEERING COMMITTEE MEMBER APPLICATION INFORMATION

## About the DFA Steering Committee

The DFA Steering Committee aims to comprise a broad range of DFD-related expert members with complementary representative skill sets. Where possible, membership aims for representative skill-sets from many different DFD related disciplines (medicine, surgery, nursing and allied health), and sectors (clinical practice, research and industry), promote gender equity, include representation of Aboriginal and Torres Strait Islander Peoples and have national geographical coverage (Australian states and territories).

## Tenure & Commitment

The term of a committee member is two years and a member can serve up to a maximum of four consecutive terms. Quarterly committee meetings are held each year with the majority conducted online. Face-to-Face meetings are usually once per year (expenses met by DFA). Committee members should be available to attend at least three out of the four meetings. Outside of committee meeting attendance, the expectation is for members to also lead and/ or participate in working groups established to deliver specific agreed upon DFA projects.

## New Member Responsibilities

The current key aims for the DFA steering committee is to play a leadership role in developing priorities for the Australian DFD community, including the formation of a refreshed Strategic Plan 2024-2030, following on from the "Australian diabetes-related Foot Disease Strategy 2018-2022".

New members of the committee will actively contribute to and delivering projects and activities that align with that the DFA strategic plan. This includes playing an active leadership and/or supportive role in DFA working groups. Outside of attending meetings and participating in DFA working groups, members should employ professional and unbiased decision making, disclose any conflicts of interest and ensure that any documentation reviews are undertaken in a timely manner.

## Eligibility

The DFA Steering committee is currently looking for a new Steering Committee member who works in Australia, has significant DFD experience and:

### 1. Represents an Allied Health podiatry discipline

DFA is committed to gender equity and Aboriginal and Torres Strait Islander Peoples representation, and suitable applicants are encouraged to apply.

## Application Process

All applications are to be submitted by completing the attached application form and emailing to **[nationaloffice@diabetesfeetaustralia.org](mailto:nationaloffice@diabetesfeetaustralia.org)**

All applications received will be discussed by the DFA Steering Committee who will decide on the preferred nominee/s to fill the vacancy that best address the criteria and achieves broad and inclusive representation. The DFA steering committee decision will be final.

## Submission Deadline

All applications should be submitted online and must be received by COB Monday 26 April 2024.

## Appointment

Once the decision is made, all successful and unsuccessful nominees will be notified of the outcome following a decision at the upcoming DFA steering committee meeting in May/June 2024. The successful nominees will then commence their role as a DFA Steering Committee member from July 2024.

For further information or a copy of the Terms of Reference please contact us at [nationaloffice@diabetesfeetaustralia.org](mailto:nationaloffice@diabetesfeetaustralia.org)

**APPLY NOW**  
**APPLICATIONS CLOSE 26 APRIL 2024**

FULL NAME

OCCUPATION

EMAIL ADDRESS

CONTACT NUMBER

STATE

PRIMARY ORGANISATION

SECONDARY ORGANISATION (if applicable)

Tell us your reason/s for wishing to join the DFA Steering Committee (250 words max)

Give a brief description of your clinical practice experience in diabetes-related foot disease and more generally

**APPLY NOW**

Please submit application form to [nationaloffice@diabetesfeetaustralia.org](mailto:nationaloffice@diabetesfeetaustralia.org)

APPLICATIONS CLOSE

**FRIDAY 26 APRIL 2024**

Give a brief description of some DFD related research/projects/activities you have been or are currently involved with

Provide a brief description on your steering committee experience in diabetes-related foot disease and more generally

**APPLY NOW**

Please submit application form to [nationaloffice@diabetesfeetaustralia.org](mailto:nationaloffice@diabetesfeetaustralia.org)

APPLICATIONS CLOSE  
**FRIDAY 26 APRIL 2024**